



45-305 Oasis Street, Indio, California  
(760) 347-3484 • (760) 347-4660 fax

## **SPECIAL MEETING**

### **AGENDA**

Date: June 1, 2017

Time: 5:30pm

Location of Meeting: Oasis Administration Building, Managers Conference Room

Address: 45-305 Oasis Street, Indio, California

### **BOARD OF DIRECTORS**

John Henry Garcia, President  
Ernesto Rosales, Vice President  
Jason Schneider, Treasurer  
Benjamin Guitron, Secretary

Brandt Kuhn, Director  
Silvia Paz, Director  
Sergio Gutierrez, Director  
Chandra Patel, Director

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. APPROVAL OF AGENDA**

#### **3. PUBLIC STATEMENTS**

*Any person wishing to address the Board of Directors on any item on this Agenda is requested to complete a Public Statement Request form in advance and hand it to the Secretary. Please note you may address the Board on an Agenda item at the time it is discussed or make a general comment at this time. To make a comment, you are asked to state your name and address and wait to be recognized by the Board President. There is a three-minute time limit for comments.*

#### **4. PRESENTATIONS**

- a. None

## 5. CONSENT CALENDAR

*All matters listed on the Consent Calendar are routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board of Directors or audience request specific items to be removed from the Consent Calendar for separate discussion and action under Section 6 of the Agenda Consent Items Held Over.*

### a. Approval of Meeting Minutes

**Recommended Action:** To approve the Meeting minutes of April 6, 2017.

### b. Financial Reports

**Recommended Action:** To accept the Financial Reports for March 2017 and April 2017.

## 6. CONSENT ITEMS HELD OVER

a.

## 7. ACTION ITEMS

- a. Draft 2017 Strategic Plan continued from April 6, 2017 meeting for discussion and possible action.

**Recommended Action:** Review and provide direction on additions and deletions to the Draft 2017 Strategic Plan.

- b. Standing Committee Assignments for the 2017 calendar year continued from April 6, 2017 meeting.

**Recommended Action:** To assign a chair and members to each standing committee.

- c. Acceptance of Resignation of Director Patel

**Recommended Action:** To receive and accept Director Patel's resignation.

## 8. UPDATES AND GENERAL INFORMATION

*Discussion items that will not result in formal action taken by the Board of Directors at this meeting.*

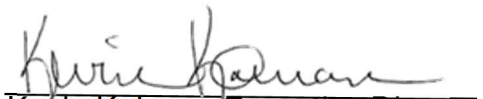
- a. Executive Director Report – (Kevin Kalman or Staff)
- b. Event Committee Report – (**Chair Ernesto Rosales**, Silvia Paz, Brandt Kuhn)
- c. Communications Committee Report – (**Chair Chandra Patel**, Sergio Gutierrez, Wendy Belk, John Henry Garcia)
- d. Finance Committee Report – (**Chair Jason Schneider**, John Henry Garcia, Brandt Kuhn)
- e. Minutes of The First Tee of Coachella Valley Board of Directors

## 9. BOARD COMMENTS/REQUESTS FOR AGENDA ITEMS

*Discussion items that will not result in formal action taken by the Board of Directors at this meeting.*

## 10. ADJOURNMENT

DECLARATION OF POSTING: I declare under penalty of perjury, that I am the Executive Director of the Desert Recreation Foundation and that the foregoing Agenda was posted in the bulletin board at the Foundation Office and on the Website on May 30, 2017.

  
Kevin Kalman, Executive Director

## Item 1 – Call to Order/Rollcall

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Call to Order/Rollcall

## BACKGROUND:

### **Presidents Script:**

*I call the June 1, 2017 special meeting of the Desert Recreation Foundation Board of Directors to Order at 5:30pm. Board Secretary rollcall please.*

### **Secretary Script:**

*President Garcia, Vice President Rosales, Treasurer Schneider, Secretary Guitron, Director Paz, Director Gutierrez, Director Patel, Director Kuhn, and Director Garcia.*

## RECOMMENDATION:

To call the meeting to order and conduct rollcall.

## Item 2 – Approval of Agenda

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Approval of Agenda

### BACKGROUND:

**Presidents Script:**

*Are there any additions, deletions, or changes to the agenda?*

This is when the staff/board may request emergency items be added or items on the agenda be rearranged or deleted. This is also when board members may request an item be moved from Consent Calendar to Consent Items Held Over for discussion and independent vote.

### RECOMMENDATION:

To approve the agenda as presented and or modified.

### Item 3 – Public Statements

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Public Statements

#### BACKGROUND:

There will be no discussion or action taken at this meeting for statements addressing items that are not on the agenda.

#### **President's Script:**

*Any person wishing to address the Board of Directors on any item on this Agenda is requested to complete a Public Statement Request form in advance and hand it to the President. Please note you may address the Board on an Agenda item at the time it is discussed or make a general comment at this time. To make a comment, you are asked to state your name and address and wait to be recognized by the Board President. There is a three-minute time limit for comments. (Up to the President to enforce)*

#### RECOMMENDATION:

To recognize and hear any person wishing to address the board.

#### **Item 4 - Presentations**

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** None

#### **BACKGROUND:**

There are no presentations this meeting.

#### **RECOMMENDATION:**

## Consent Item 5.a - Minutes

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Approval of Meeting Minutes of April 6, 2017

## BACKGROUND:

The Desert Recreation Foundation and Desert Recreation District held a Special Meeting on April 6, 2017.

## RECOMMENDATION:

To approve the meeting minutes of meeting minutes of April 6, 2017.





## **Minutes of Board Meeting April 6, 2017**

A meeting of the Board of Directors of the Desert Recreation Foundation was held at Administration Building 45-305 Oasis Street, Indio, California.

### **Board of Directors in Attendance:**

Ernesto Rosales, Vice President	Benjamin Guitron, Director
Jason Schneider, Treasurer	Sergio Gutierrez, Director
John Henry Garcia, Director	

### **Board of Directors Absent:**

Silvia Paz, Director	Wendy Belk, Secretary
Brandt Kuhn, President	Chandra Patel, Director

### **Desert Recreation District Staff and Other:**

Kevin Kalman, General Manager	Barb Adair, Assistant General Manager
Tim Skogen, ED FTCV	

#### **1. Opening Ceremonies:**

Call to Order: Vice President Rosales called the meeting to order at 5:35 PM

#### **Roll Call:**

Present: Rosales, Schneider, Guitron, Gutierrez, Garcia

Absent: Patel, Paz, Kuhn, Belk

#### **2. Approval of Agenda:**

Director Guitron made the motion to approve the agenda, 2016, second by Director Schneider.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**3. Public Statements**

There were no public statements.

**4. Presentations**

There were no presentations.

**5. Consent Calendar**

Director Garcia made the motion to approve the Consent Calendar, second by Director Schneider.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**6. Consent Items Held Over:**

No Consent Items were held over.

**7. Action Items:**

**a. Nomination and Election of Officers**

The board nomination and elected the following slate of officers for the 2017 calendar year.

- President – John Henry Garcia
- Vice President – Ernesto Rosales
- Treasurer – Jason Schneider
- Secretary – Benjamin Guitron

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**b. Draft 2017 Strategic Plan**

The board reviewed the Draft 2017 Strategic Plan and assigned an ad hoc committee to develop the plan more completely. The ad hoc committee consists of the immediate Past President Kuhn, President Garcia, Treasurer Schneider, and Director Gutierrez.

**c. Standing Committees**

Director Garcia made the motion to continued this item date uncertain to allow for the completion of the 2017 Strategic Plan which outlines alternative committees to those existing, second by Director Guitron.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**d. 2017 Board Meeting Calendar**

Director Guitron made the motion to approve the Meeting Calendar, second by Director Garcia.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**e. Independent Auditors Report for the Year Ending June 30, 2016**

After review and discussion of the year end audit of the financial statements Director Gutierrez made the motion to accept the Independent Auditors Report for the fiscal year ended June 30, 2016. Second by Treasurer Schneider.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**f. Consideration of Membership in the National Association of Park Foundations**

After consideration Director Garcia made the motion to join the National Association of Park Foundations for one year and reevaluate before continuing membership. Second by Vice President Rosales.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**g. Acceptance of Resignation of Director Belk**

Director Guitron made the motion to accept Secretary Belk's, March 20, 2017, letter of resignation. Second by Director Gutierrez.

Ayes: Rosales, Schneider, Guitron, Gutierrez, Garcia

Noes: None

Absent: Patel, Paz, Kuhn, Belk

Abstain: None

**h. Recruitment and Selection Criteria**

The board reviewed the selection process and discussed potential recruitment targets. The board identified a need to recruit from the agriculture and tribal communities. Director Schneider volunteered to reach out to the tribal community to determine an appropriate candidate. No formal action was taken.

**8. Updates and General Information:**

- a. Skogen reported on the activities of the First Tee of Coachella Valley and coming events.
- b. Communications Committee – None
- c. Event Committee – None
- d. Finance Committee – None
- e. First Tee Board of Directors minutes were provided for review.

**9. Board Comments/Request for Agenda Items**

None

**10. Adjournment:**

There being no further business to come before the Board, the meeting was adjourned at 7:05 p.m. The next meeting is scheduled for 5:30pm on June 1, 2017 at the corporate offices at 45-305 Oasis Street, Indio, CA.

Respectfully submitted:

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Benjamin Guitron, Secretary of the Board

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John Henry Garcia, President of the Board

## **Item 5.b - Financial Report**

**TO:** Honorable Members of the Board of Directors  
**FROM:** Jason Schneider, Treasurer  
**DATE:** June 1, 2017  
**SUBJECT:** Monthly Financial Report(s)

## **BACKGROUND:**

Attached are the monthly financial reports through March 31, 2017 and April 30, 2017 for board review and discussion.

## **RECOMMENDATION:**

To receive and file the monthly financial reports.

# Management Report

Desert Recreation District  
March 2017



Prepared by  
**Sonya Galvez, Accounting Supervisor**

Prepared on  
**April 10, 2017**

**Desert Recreation Foundation**  
**Monthly Statement of Revenue & Expenses**  
**March, 2017**

	<b>Foundation</b>	<b>First Tee</b>
<b>Bank Balance as of 02/28/2017</b>	\$ 34,009.14	\$ 259,342.06
<b>Revenue</b>		
Restricted:		
Event Income		3,752.25
First Tee Donations	75.00	796.60
Sponsorship		250.00
Grants	-	-
Sales of Donated Equipment	-	1,440.00
Registration fees		10,850.00
	<u>75.00</u>	<u>17,088.85</u>
Unrestricted:		
	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<u>75.00</u>	<u>17,088.85</u>
<b>Expenditures</b>		
Meals	-	-
Supplies	-	-
Event Supplies	-	-
Program Expense	792.22	2,283.87
Advertisement	-	-
License	295.84	-
Software Fees	103.95	-
Visa Merchant Fees	30.00	97.52
<b>Total Expenditures</b>	<u>1,222.01</u>	<u>2,381.39</u>
<b>Bank Balance as of 03/31/2017</b>	<u>\$ 32,862.13</u>	<u>\$ 274,049.52</u>

**Desert Recreation Foundation**  
**Monthly Statement of Revenue & Expenses**  
**March, 2017**

**Class Balances as of 03/31/2017**

**Restricted**

The First Tee	\$	244,172.21
Adaptive Sports		10,000.00
Financial Assistance		1,625.07
Gymnastics		1,359.76
LPGA/USGA		2,500.00
Marci Hyman/Scholarship		4,000.00
Marketing		9,240.05
Trips for Kids		4,716.27
Anderson Family Foundation		4,298.29

**Unrestricted**

Crescent Porter Hale Grant		25,000.00
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**Total** \$ 306,911.65



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# Balance Sheet

As of March 31, 2017

	As of Mar 31, 2017	As of Mar 31, 2016 (PY)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
PWB-IW First Tee Foundation	274,049.52		333,423.92
PWB-IW Foundation	32,862.13		36,868.23
<b>Total Bank Accounts</b>	<b>306,911.65</b>		<b>370,292.15</b>
<b>Total Current Assets</b>	<b>306,911.65</b>		<b>370,292.15</b>
<b>Fixed Assets</b>			
Accumulated Depreciation	-32,659.86		-30,137.22
Equipment Assets	40,648.32		40,648.32
<b>Total Fixed Assets</b>	<b>7,988.46</b>		<b>10,511.10</b>
<b>TOTAL ASSETS</b>	<b>\$314,900.11</b>		<b>\$380,803.25</b>
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
Deferred Revenue	0.00		7,500.00
<b>Total Other Current Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Total Current Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Total Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Equity</b>			
Fund Balance	302,971.92		309,187.67
Net Income	11,928.19		64,115.58
<b>Total Equity</b>	<b>314,900.11</b>		<b>373,303.25</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$314,900.11</b>		<b>\$380,803.25</b>

# Statement of Cash Flows

July 2016 - March 2017

	<b>Total</b>
<b>OPERATING ACTIVITIES</b>	
Net Income	11,928.19
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Deferred Revenue	-7,000.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-7,000.00</b>
<b>Net cash provided by operating activities</b>	<b>4,928.19</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>4,928.19</b>
Cash at beginning of period	301,983.46
<b>CASH AT END OF PERIOD</b>	<b>\$306,911.65</b>

# Profit and Loss

July 2016 - March 2017

		<b>Total</b>
	<b>Jul 2016 - Mar 2017</b>	<b>Jul 2015 - Mar 2016 (PY)</b>
<b>INCOME</b>		
Donations	36,194.55	63,721.06
Event Income	23,771.21	16,897.40
Grants	58,933.00	33,000.00
Registration Fees	12,250.00	30,000.00
Sale of Donated Equipment	18,269.47	8,275.00
Sponsorship	2,115.00	10,753.20
<b>Total Income</b>	<b>151,533.23</b>	<b>162,646.66</b>
<b>GROSS PROFIT</b>		
	<b>151,533.23</b>	<b>162,646.66</b>
<b>EXPENSES</b>		
Advertisement		1,900.00
Awards Recognition		80.30
License & Permits	882.84	221.00
Meals	159.80	545.60
Membership Annual Dues	20.00	
Office Supplies		194.78
Printing & Reproduction -	3,944.89	930.47
Professional Development	3,185.00	2,297.44
Professional Fees	6,370.10	4,000.00
Program Event Supplies	2,894.41	
Program Expense	118,502.01	76,913.81
Repair & Maintenance	259.14	
Scholarship		8,521.87
Software Fees	1,281.60	911.55
Tournament Event Fees	891.53	
Vehicle - Fleet		757.99
Visa Merchant Fees	1,213.72	1,256.27
<b>Total Expenses</b>	<b>139,605.04</b>	<b>98,531.08</b>
<b>NET OPERATING INCOME</b>	<b>11,928.19</b>	<b>64,115.58</b>
<b>NET INCOME</b>	<b>\$11,928.19</b>	<b>\$64,115.58</b>

# Deposit Detail

March 2017

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
<b>PWB-IW First Tee Foundation</b>							
03/01/2017	Deposit					R	1,250.00
					Invitational Registration Fees		1,000.00
					Michael Cosgrove - Sponsor First Tee Invitational		250.00
03/01/2017	Deposit					R	1,527.25
					First Tee Invitational Registration Fees		200.00
					Sales of Donated Goods - Bautista		350.00
					Sales of Donated Goods - Golf Alley		475.00
					Fundraiser Event- Tahquitz Creek		502.25
03/01/2017	Deposit					R	50.00
					Donation Steve Jacobsen		50.00
03/07/2017	Deposit					R	1,600.00
					First Tee Invitational Registration Fees		1,600.00
03/07/2017	Deposit					R	1,600.00
					First Tee Invitational Registration Fees		1,600.00
03/09/2017	Deposit					R	2,215.00
					Richard Bautista- Sales of donated goods		165.00
					Indian Wells Golf Resort 2/4/17 Event		2,050.00

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
03/14/2017	Deposit					R	1,650.00
					First Tee Invitational Registration Fees		1,650.00
03/14/2017	Deposit					R	2,145.00
					First Tee Invitational Registration Fees		800.00
					Donations		145.00
					Portola C C Women's Club Tournament Event-		1,200.00
03/16/2017	Deposit					R	1,314.00
					Donations		114.00
					First Tee Invitational Registration Fees		1,200.00
03/22/2017	Deposit					R	400.00
					First Tee Invitational Registration Fees		400.00
03/22/2017	Deposit					R	1,362.60
					First Tee Invitational Registration Fees		1,200.00
					First Tee Donations		162.60
03/29/2017	Deposit					R	400.00
					First Tee Invitational Fees-		400.00
03/29/2017	Deposit					R	1,575.00
					First Tee Invitational Fees -		800.00
					PD Desert Senior Golf- Donation		325.00

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
					Sale of donated equipment		450.00
<b>PWB-IW Foundation</b>							
03/08/2017	Deposit					R	50.00
					Donation- Barbara Kreedman		50.00
03/30/2017	Deposit					R	25.00
					Steven Jacobsen - Donation		25.00

# Check Detail

March 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
<b>PWB-IW First Tee Foundation</b>						
03/06/2017	Check	1214	Zystex, Inc The WCBS Group		R	-882.04
				TFT Invitational Related Print Material		882.04
03/06/2017	Check	1215	Pacific Western Bank		R	-166.60
				Postage for TFT Invitational Mailers		166.60
03/08/2017	Check	1216	Desert Sun		R	-796.75
				Springs Club Thank You Ad 2/19/17		796.75
03/27/2017	Check	1217	Express Frame			-438.48
				2 Recognition Plaques -		438.48
<b>PWB-IW Foundation</b>						
03/06/2017	Check	1297	Pacific Western Bank		R	-39.95
				February 2017 Quick Books Fees		39.95
03/13/2017	Check	1298	Microsoft Corporation		R	-64.00
				March 2017 E1Email Accounts		64.00
03/13/2017	Check	1300	Pacific Western Bank		R	-295.84
				Domain Name Renewal & Web Forwarding		295.84
03/27/2017	Check	1301	Desert Recreation District			-792.22



Date	Transaction Type	Num Name	Memo/Description	Clr	Amount
			Anderson Grant - Reimbursement to DRD		792.22



# Management Report

Desert Recreation District

April 2017



Prepared by

**Sonya Galvez, Accounting Supervisor**

Prepared on

**May 10, 2017**

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**Desert Recreation Foundation**  
**Monthly Statement of Revenue & Expenses**  
**April, 2017**

	<b>Foundation</b>	<b>First Tee</b>
<b>Bank Balance as of 03/31/2017</b>	\$ 32,862.13	\$ 274,049.52
<b>Revenue</b>		
Restricted:		
Event Income		61,733.45
First Tee Donations	77.00	855.37
Sponsorship		750.00
Grants	-	25,000.00
Sales of Donated Equipment	-	7,655.19
Registration fees		3,400.00
	<u>77.00</u>	<u>99,394.01</u>
Unrestricted:		
	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<u>77.00</u>	<u>99,394.01</u>
<b>Expenditures</b>		
Professional Fees	3,600.00	-
Supplies	-	-
Event Supplies	-	-
Program Expense	-	343.20
Advertisement	-	-
License	-	-
Software Fees	399.79	-
Visa Merchant Fees	30.00	254.16
<b>Total Expenditures</b>	<u>4,029.79</u>	<u>597.36</u>
<b>Bank Balance as of 04/30/2017</b>	<u>\$ 28,909.34</u>	<u>\$ 372,846.17</u>

**Desert Recreation Foundation**  
**Monthly Statement of Revenue & Expenses**  
**April, 2017**

**Class Balances as of 04/30/2017**

**Restricted**

The First Tee	\$	339,016.07
Adaptive Sports		10,000.00
Financial Assistance		1,625.07
Gymnastics		1,359.76
LPGA/USGA		2,500.00
Marci Hyman/Scholarship		4,000.00
Marketing		9,240.05
Trips for Kids		4,716.27
Anderson Family Foundation		4,298.29

**Unrestricted**

Crescent Porter Hale Grant		25,000.00
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**Total** \$ 401,755.51

# Balance Sheet

As of April 30, 2017

	As of Apr 30, 2017	As of Apr 30, 2016 (PY)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
PWB-IW First Tee Foundation	372,846.17		369,497.47
PWB-IW Foundation	28,909.34		36,870.28
<b>Total Bank Accounts</b>	<b>401,755.51</b>		<b>406,367.75</b>
<b>Total Current Assets</b>	<b>401,755.51</b>		<b>406,367.75</b>
<b>Fixed Assets</b>			
Accumulated Depreciation	-32,659.86		-30,137.22
Equipment Assets	40,648.32		40,648.32
<b>Total Fixed Assets</b>	<b>7,988.46</b>		<b>10,511.10</b>
<b>TOTAL ASSETS</b>	<b>\$409,743.97</b>		<b>\$416,878.85</b>
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
Deferred Revenue	0.00		7,500.00
<b>Total Other Current Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Total Current Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Total Liabilities</b>	<b>0.00</b>		<b>7,500.00</b>
<b>Equity</b>			
Fund Balance	302,971.92		309,187.67
Net Income	106,772.05		100,191.18
<b>Total Equity</b>	<b>409,743.97</b>		<b>409,378.85</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$409,743.97</b>		<b>\$416,878.85</b>

# Statement of Cash Flows

July 2016 - April 2017

	<b>Total</b>
<hr/>	
<b>OPERATING ACTIVITIES</b>	
Net Income	106,772.05
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Deferred Revenue	-7,000.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-7,000.00</b>
<b>Net cash provided by operating activities</b>	<b>99,772.05</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>99,772.05</b>
Cash at beginning of period	301,983.46
<b>CASH AT END OF PERIOD</b>	<b>\$401,755.51</b>
<hr/> <hr/>	



# Profit and Loss

July 2016 - April 2017

		<b>Total</b>
	<b>Jul 2016 - Apr 2017</b>	<b>Jul 2015 - Apr 2016 (PY)</b>
<b>INCOME</b>		
Donations	37,126.92	67,244.95
Event Income	85,504.66	29,183.40
Grants	83,933.00	33,000.00
Registration Fees	15,650.00	40,300.00
Sale of Donated Equipment	25,924.66	8,617.00
Sponsorship	2,865.00	21,028.20
<b>Total Income</b>	<b>251,004.24</b>	<b>199,373.55</b>
<b>GROSS PROFIT</b>	<b>251,004.24</b>	<b>199,373.55</b>
<b>EXPENSES</b>		
Advertisement		1,900.00
Awards Recognition		80.30
License & Permits	882.84	221.00
Meals	159.80	594.62
Membership Annual Dues	20.00	
Office Supplies		194.78
Printing & Reproduction -	3,944.89	930.47
Professional Development	3,185.00	2,597.44
Professional Fees	9,970.10	4,000.00
Program Event Supplies	343.20	
Program Expense	120,179.30	76,913.81
Repair & Maintenance	259.14	
Scholarship		8,521.87
Software Fees	1,681.39	1,079.50
Tournament Event Fees	2,108.65	
Vehicle - Fleet		757.99
Visa Merchant Fees	1,497.88	1,390.59
<b>Total Expenses</b>	<b>144,232.19</b>	<b>99,182.37</b>
<b>NET OPERATING INCOME</b>	<b>106,772.05</b>	<b>100,191.18</b>
<b>NET INCOME</b>	<b>\$106,772.05</b>	<b>\$100,191.18</b>

# Deposit Detail

April 2017

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
<b>PWB-IW First Tee Foundation</b>							
04/03/2017	Deposit					R	25.00
					Donation- Jacobsen		25.00
04/04/2017	Deposit					R	42,829.45
					Springs Registration Fees - Springs Event		42,829.45
04/04/2017	Deposit					R	1,620.00
					First Tee Invitational Fees-		1,100.00
					Donations		305.00
					Fundraiser- Raffle at Ana Inspiration		130.00
					Fundraiser- Ana ticket sales Ana Inspiration		85.00
04/05/2017	Deposit					R	75.35
					TRUiST - donation March 2017		75.35
04/10/2017	Deposit					R	250.00
					First Tee Invitational - John Denton		250.00
04/12/2017	Deposit					R	500.00
					First Tee Invitational- Sponsorships		500.00
04/12/2017	Deposit					R	350.00
					Invitational Entry Fee Dinner		50.00
					Donation- Stanley Lakefish		300.00

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
04/18/2017	Deposit					R	1,700.00
					First Tee Invitational Registration Fees		1,700.00
04/18/2017	Deposit					R	200.00
					First Tee Invitational Entry Fee Dinner		50.00
					Donation- Herman Family Trust		150.00
04/19/2017	Deposit					R	26,250.00
					First Tee Invitational Registration Fees		800.00
					First Tee Invitational Entry Fee Dinner		150.00
					Richard Bautista - sales of donated goods		300.00
					CBS Spotlight Grant- Berger Foundation NSP		25,000.00
04/19/2017	Deposit					R	0.02
					Bank Card- Donations		0.02
04/21/2017	Deposit					R	1,180.00
					Silent Auctions- First Tee Invitational		1,180.00
04/21/2017	Deposit					R	11,710.00
					Silent Auction-First Tee Invitational		11,710.00
04/21/2017	Deposit					R	120.00
					Silent Auctions-First Tee Invitational		120.00

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
04/24/2017	Deposit					R	720.00
					Silent Auctions-First Tee Invitational		720.00
04/24/2017	Deposit					R	250.00
					Silent Auctions First Tee Invitational		250.00
04/25/2017	Deposit					R	200.00
					Silent Auctions First Tee Invitational		200.00
04/25/2017	Deposit					R	1,739.00
					Fundraising -First Tee Invitational		1,089.00
					Registration Fees First Tee Invitational		650.00
04/26/2017	Deposit					R	220.00
					Silent Auctions First Tee Invitational		220.00
04/28/2017	Deposit						3,000.00
					Rancho Las Palmas Mens Golf- silent auction donation		3,000.00
<b>PWB-IW Foundation</b>							
04/06/2017	Deposit					R	2.00
					Donation - Test STRIPE		2.00
04/08/2017	Deposit					R	50.00

Date	Transaction Type	Num	Customer	Vendor	Memo/Description	Clr	Amount
					Donation- Barbara Kreedmon		50.00
04/27/2017	Deposit					R	25.00
					Donation - STRIPE		25.00

# Check Detail

April 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
<b>PWB-IW First Tee Foundation</b>						
04/07/2017	Check	1218	Pete Carlson's Golf & Tennis		R	-343.20
				First Tee Invitational - 32 dozen srixon golf balls		343.20
04/12/2017	Check	1219	The Springs Club c/o Mr. Neal Hoffman		R	-900.00
				First Tee Invitational-Registered Twice Neal Hoffman		-900.00
<b>PWB-IW Foundation</b>						
04/07/2017	Check	1302	Pacific Western Bank		R	-39.95
				March 2017 Quick Books		39.95
04/07/2017	Check	1303	Pacific Western Bank		R	-295.84
				Domain Name Renewal Fee and Web Forwarding		295.84
04/07/2017	Check	1304	Microsoft Corporation		R	-64.00
				March 2017 E1 Email Accounts		64.00
04/20/2017	Check	1305	Greenplay LLC			-3,600.00
				Retreat Facilitation for DRF		3,600.00



## Action Item 6.a – Consent Items Held Over

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, Executive Director  
**DATE:** June 6, 2017  
**SUBJECT:** Placeholder for Consent Items held over for separate discussion

## BACKGROUND:

### Presidents Script:

*We will now hear item 5\_.*

## RECOMMENDATION:

To approve or modify and approve the item 5\_.



## Action Item 7.a

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Draft 2017 Strategic Plan

## BACKGROUND:

The Board of Directors conducted a strategic planning workshop the weekend of March 25-26, 2017 with the assistance of facilitator Chris Dropinski of GreenPlay, LLC. The summary notes and recommendations have been consolidated and attached for your review and discussion.

At the meeting of April 6, the board continued this item date certain to June 1, 2017 to allow for the new president to meet with the immediate past president to fill in the gaps in the strategic plan.

## RECOMMENDATION:

Review and provide direction on additions and deletions to the Draft 2017 Strategic Plan.

Desert Recreation District Board/Foundation/CVFT/Staff Retreat  
Summary of Retreat and Dot Voting Exercise to Prioritize Initiatives and Objectives

**#1 CLARIFY FOCUS AND GOALS 16 dots**

- A. Create a Foundation Board Goals Implementation Plan**
  - Include initiatives, objectives, assignments, timeframe, and potential funding sources
- B. Clarify Roles and Responsibilities of the District Board, Foundation Board and All Advisory Boards**
- C. Establish Advisory Board Fundraising Goals**
  - CV First Tee: ~~\$250~~–\$275 to support current program (includes 10% admin policy), plus expansion funding (transportation \$\$ TBD and satellite site operations \$\$ TBD)
  - Community Assistance suggested target \$500K by 2018 (current \$10K DRD +\$10K Foundation = \$20K, way underfunded)
  - Adaptive Recreation: suggested target \$250K by 2018

**#2 BUILD CAPACITY THROUGH ENHANCED ORGANIZATIONAL STRUCTURE**

- A. Pursue Full-time Dedicated Fund Developer Position 12 dots**
  - Develop Job Description (Kevin)
    - District employee to be reimbursed by the Foundation to DRD; District performs employee supervision/ evaluation with Foundation Board input; title suggestion: Management Analyst;
    - Serves (Ex officio) as Executive Director for Foundation – need to determine whether they vote or not
    - Performs grant writing and acts as clearing house for grants for Foundation and all Advisory Boards
    - Coordinates all “asks” and giving for Foundation and all Advisory Boards
  - Request in 2017-18 Budget proposal (Kevin)
    - Existing First Tee support person to also remain in place as needed to support that effort
  - Develop Transition Succession Plan for the position (DRD Foundation)
    - Keep current contracted effort in place to start; funding approach: DRD funds 100%, 50% and 25% respectively for three years, then Foundation fully funds with intent of self-funding through the position.
  - Ask Martha to join the hiring panel
- B. Fill Vacant Board Position**
  - First priority is Tribal Councils Representative
  - Second priority is to consider AG; country club non-profits; arts/theater; medical
- C. Create and Develop New Advisory Boards**
  - Community Assistance (for low income need) – John and Corina
  - Adaptive Sports and Recreation – Ben and Tatiana
  - Future consideration: Gymnastics

**#3 REFRESH AND CLARIFY BRAND AWARENESS/EDUCATION/OUTREACH 11 dots**

- A. Adopt the First Tee Nine Core Values as Part of Brand (Kevin to make the ask of the board and staff to implement)**
  - Display in all facilities; present in marketing materials; use in all programs
  - Tap First Tee Board Members for training
- B. CO-Brand DRD, Foundation Board and Advisory Boards**

- Stronger placement on DRD Home page for Foundation; add Foundation listing in top menu bar
- Foundation name tags; shirts
- More foundation LOGO presence/branded message in facilities
- Develop and Pursue “Did You Know” Campaign
  - Bullet point facts about Foundation; then provide links for each to obtain more detailed information and to donate
    - Impact to community
      - ✓ Serving 18 communities
      - ✓ # of participants served
    - Why created
    - Financial Reality

**C. Pursue Specific Funding Outreach Strategies**

- Develop new programmatic inspirational videos
  - Model after Spirit of the North Shore and First Tee videos
  - Identify messages
  - Use initial videos to pull from and customize videos focused on adaptive and community assistance
  - Longer term – Spanish transition
  - Longer Term - Overall Foundation video pulling from all previous videos
- Provide training to staff to better understand and promote the Foundation and its initiatives/giving strategies
- Develop connection of board members to funding groups **1 dot**
- Develop elevator speech for building relationships and “the ask” **1 dot**
  - Where is the District financially today? Where will the District be financially 20 years from now? Why was the District created? What does build out look like? Need ammo for making “the ask.” Need to “tell the story.”

**#4 PURSUE FUNDRAISING EFFORTS 10 dots**

**A. Establish a Planned Giving Program**

- Make responsibility of the new Fund Developer position
- Create Board Committee to consist of Kevin, Jason and Brandt and others as desired

**B. Seek Commitment of Board members to Give Back Through their Skills/Resources and/or Raise Funds 4 dots**

- Each Foundation Board member and Advisory Board member asked to contribute something annually to the Foundation so 100% participation can be claimed on grant submissions.
- Each Foundation Board member and Advisory board member asked to provide one foursome for the annual First Tee golf tournament

**C. Establish Annual Fundraising Events**

- Build on success of BB and Soccer events
- Engage Pro-sports teams and/or individual pros; incorporate free clinics

**D. Develop Policy for Percentage of Each Grant or Donation for Administrative Expenses for Fund Developer Position**

- Sergio and Barb to service on Policy Development Committee
- Kevin to contact Brandt and bring him up to speed; help to manage discussion with 1<sup>st</sup> Tee Board

- Ask Jim or Tay from First Tee to join the committee
- E. Pursue DRD Participant “Asks”**
  - E-mails – use reach out for donations for specific causes/programs (Community Assistance and Adaptive Recreation)
  - Transaction “ask” to support specific cause (using an amount, round up, and/or 60 second video to inspire giving)

## #5 ENHANCE COLLABORATION THROUGH PURPOSEFUL INTERACTION

- A. Strengthen communication/collaboration between Foundation Executive Board and Advisory Boards**
  - Assign a Foundation Board Member as liaison to Each Advisory Board **6 dots**
  - Create a stronger link between fundraising committee of 1<sup>st</sup> Tee Board with Foundation Board members **1 dot**
- B. Enhance Foundation Board meeting Schedule**
  - Increase Foundation Board Schedule to Monthly Meetings
    - Every other month 1<sup>st</sup> Thursday starting April 6 – executive board
    - Every other month - Advisory Board member liaison and staff liaisons meet with Advisory Board on Advisory Board schedule
  - Create standard agenda item at Foundation Board meetings for follow up on this Goals Implementation Plan
  - Bi-annual meetings of Foundation Board and all Advisory Boards – next one September 2017
    - Next retreat agenda item should include the presentation on budget realities that Kevin developed
  - Distribute universal calendar for all boards meetings to encourage meeting attendance by members of other boards
- C. Strengthen Board/Staff relationship**
  - Provide information about District financing to Foundation Board in order to set goals and establish accurate messages for the fundraising effort
  - Foundation Board attendance at staff annual appreciation event
    - Foundation Board member to speak to staff about intent and progress on support for programs
  - Identify and maximize benefit of relationships between front line staff connections to potential donors.

**Initiative**  
**Objective**  
**Assignment**  
**Next Steps**  
**Status**

**Communication back to retreat**  
**Chris – summary**  
**Kevin – send to 3 boards**

**Next Foundation meeting agenda**

**Board Officer appointments**

**Advisory Board Liaisons assignments**

**Committee Assignments**

- **Marketing Sergio and Barb**
- Opportunities for board members to attend any association meeting that would be helpful?

Desert Recreation District Foundation Retreat March 25-26, 2017  
 Summary of Retreat and Priorities for Initiatives, Objectives, and Strategies

<b>INITIATIVE #1 CLARIFY FOCUS AND GOALS</b>				
<b>OBJECTIVE</b>	<b>STRATEGIES</b>	<b>ASSIGNED TO</b>	<b>TIME FRAME</b>	<b>STATUS</b>
<b>A. Create and Approve a Foundation Board Goals Implementation Plan</b>	1 Include initiatives, objectives, strategies, assignments, timeframe	Chris to summarize from retreat Foundation Board to finalize and approve	April 6, 2017 Board Meeting	
<b>B. Clarify Roles and Responsibilities of the District Board, Foundation Board and All Advisory Boards</b>	1 Use this implementation plan, and enhanced structure system of advisory boards and board and staff liaisons to clarify			
<b>C. Establish Advisory Board Fundraising Goals</b>	1 CV First Tee: Suggested target \$275K annually to support current program (includes 10% admin policy), plus expansion funding (transportation \$\$ TBD and satellite site operations \$\$ TBD)	CV First Tee Advisory Board	2017-18 Budget	
	2 Community Assistance: suggested target \$500K annually	Community Assistance Advisory Board	2018-19 Budget	
	3 Adaptive Recreation: suggested target \$250K annually	Adaptive Recreation Advisory Board	2018-19 Budget	
<b>INITIATIVE #2 BUILD CAPACITY THROUGH ENHANCED ORGANIZATIONAL STRUCTURE</b>				
<b>OBJECTIVE</b>	<b>STRATEGIES</b>	<b>ASSIGNED TO</b>	<b>TIME FRAME</b>	<b>STATUS</b>
<b>A. Pursue Full-time Dedicated Fund Developer Position</b>	1 Develop Job Description	Kevin		
	2 Request in 2017-18 Budget proposal	Kevin		
	3 Develop Transition Succession Plan for the position	Foundation Board		
	4 Ask Martha to join the hiring panel	?		
<b>B. Fill Vacant Board Position</b>	1 Seek and add Tribal Councils Representative	Foundation nominations committee	Immediate	
	2 Consider AG; country club non-profits; arts/theater; medical connections	Foundation nominations committee		
<b>C. Create and Develop New Advisory Boards</b>	1 Create Community Assistance Advisory Board (for low income need)	Foundation Board Liaison - John Staff Liaison - Corina	Immediate	
	2 Create Adaptive Sports and Recreation Advisory Board	Foundation Board Liaison - Ben Staff Liaison - Tatiana	Immediate	
	3 Create Gymnastics Advisory Board	TBD	Long Term	
<b>INITIATIVE #3 REFRESH AND CLARIFY BRAND AWARENESS/EDUCATION/OUTREACH</b>				
<b>OBJECTIVE</b>	<b>STRATEGIES</b>	<b>ASSIGNED TO</b>	<b>TIME FRAME</b>	<b>STATUS</b>
<b>A. Adopt the First Tee Nine Core Values as Part of Brand</b>	1 Display in all facilities; present in marketing materials; use in all programs			
	2 Tap First Tee Board Members for training			
<b>B. CO-Brand DRD, Foundation Board and Advisory Boards</b>	1 Provide stronger placement on DRD Home page for Foundation; add Foundation listing in top menu bar			
	2 Provide Foundation name tags; shirts	Barb		
	3 Provide more foundation LOGO presence/branded message in facilities	Foundation Marketing Committee		

	4 Develop and Pursue "Did You Know" Campaign			
<b>C. Pursue Specific Funding Outreach Strategies</b>	1 Develop new programmatic inspirational videos			
	2 Provide training to staff to better understand and promote the Foundation and its initiatives/giving strategies			
	3 Develop connection of board members to funding groups			
	4 Develop elevator speech for building relationships and "the ask"			

**INITIATIVE #4 PURSUE FUNDRAISING EFFORTS**

<b>OBJECTIVE</b>	<b>STRATEGIES</b>	<b>ASSIGNED TO</b>	<b>TIME FRAME</b>	<b>STATUS</b>
<b>A. Establish a Planned Giving Program</b>	1 Make responsibility of the new Fund Developer position	Kevin to include in job description		
	2 Create Foundation Committee to pursue	Kevin, Jason and Brandt and others as desired to serve on committee		
<b>B. Seek Commitment of Board members to Give Back Through their Skills/Resources and/or Raise Funds</b>	1 Commitment of each Foundation and Advisory Board member to contribute annually to Foundation to claim 100% giving	All Foundation and Advisory Board Members		
	2 Commitment of each Foundation and Advisory Board to provide one foursome for annual First Tee Golf Tournament	All Foundation and Advisory Board Members		
<b>C. Establish Annual Fundraising Events</b>	1 Identify X annual events building on past success of BB and Soccer events	Foundation Committee?		
<b>D. Develop Policy for Percentage of Each Grant or Donation for Administrative Expenses</b>	1 Create Foundation Policy Development Committee to pursue	Sergio, Barb, First Tee Board rep, and others as desired to serve on committee		
<b>E. Pursue DRD Participant "Asks"</b>	1 Develop e-mail blast "ask," soliciting donation	Staff		
	2 Add transaction ask on registration form to support Community Assistance or Adaptive Recreation	Staff		

**INITIATIVE #5 ENHANCE COLLABORATION THROUGH PURPOSEFUL INTERACTION**

<b>OBJECTIVE</b>	<b>STRATEGIES</b>	<b>ASSIGNED TO</b>	<b>TIME FRAME</b>	<b>STATUS</b>
<b>A. Strengthen communication/collaboration between Foundation Executive Board and Advisory Boards</b>	1 Assign a Foundation Board Member as liaison to Each Advisory Board	Foundation Board		
	2 Create a stronger link between Fund Raising Committee of First Tee Board and Foundation Board			
<b>B. Enhance Foundation Board meeting Schedule</b>	1 Increase Foundation Board Schedule to monthly meetings (every other month for Executive Board and every other month for liaison to Advisory Board assignment)			
	2 Create standard agenda item to discuss status of implementation plan			

	3 Establish bi-annual meetings of Foundation Executive Board and all Advisory Boards		Next meeting September 2017	
	4 Distribute universal calendar for all Foundation and Advisory Board meeting to encourage cross meeting attendance			
<b>C. Strengthen Board/Staff relationship</b>	1 Provide information about District financing to Foundation Board			
	2 Foundation Board attendance at annual Staff Appreciation Event	Identify specific Board member(s) to attend		
	3 Identify and maximize benefit of relationships of front line staff connection to potential donors			



## Action Item 7.b

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Standing Committees

## BACKGROUND:

The board continued this item from the April 6, 2017 in order that the strategic plan could be completed before assigning members to committees and or adding and deleting committees.

The Board may form subcommittees to advise the Board or carry out its functions. At the January 11, 2016 meeting the following committees were maintained and chairs and members assigned as follows:

<b>Communications</b>	<b>Finance</b>	<b>Events</b>
Chandra Patel – Chair	Jason Schneider - Chair	Ernesto Rosales – Chair
Wendy Belk	Brandt Kuhn	Laura McGalliard
John Henry Garcia	John Henry Garcia	Brandt Kuhn
Sergio Gutierrez		

The Board should discuss and consider adding and/or deleting certain committees to better support its strategic planning efforts.

## RECOMMENDATION:

To assign a chair and members to each committee.

## Action Item 7.c

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Acceptance of Resignation of Director Patel

## BACKGROUND:

On May 12, 2017, Director Patel informed President Garcia he would no longer be able to serve on the Foundation Board. Director Patel's letter of resignation is attached for your review.

## RECOMMENDATION:

To accept Director Patel's resignation.

**From:** Chandra Patel  
**To:** [jgarcia@cbiz.com](mailto:jgarcia@cbiz.com)  
**Cc:** [Kevin Kalman](#)  
**Subject:** Re: Desert Recreation Foundation  
**Date:** Friday, May 12, 2017 4:25:54 PM  
**Attachments:** [image003.png](#)

---

Hello John, how are you? Thank you for your email. Recently, due to challenges at home and scheduling conflicts I have been unable to devote the same time as I did in the beginning. I truly want to help, however, I am unable to commit my full attention at this time. I believe that another capable person should be sought out to fill my seat on the board. Please accept my apologize if this causes any issues on your side.

Respectfully,

Chandra Patel, Pharmacist



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On Wed, May 10, 2017 at 10:23 AM, Garcia, John <[JGarcia@cbiz.com](mailto:JGarcia@cbiz.com)> wrote:

Chandra, hope all is well. I am the new incoming President for the Foundation. With that said, you can imagine I am full of energy to get us moving in a direction of fund raising and marketing. With that said, I am looking for a higher level of participation from the current Board Members. You have missed a few meetings and wanted to know if you were still interested in the Foundation and at what level. I realize we are all volunteers, but moving forward there will need to be a commitment. Can you let me know? You can also call me below.

Thanks

**John Henry Garcia | Employee Benefits Consultant**

CBIZ Employee Services Organization

A division of CBIZ Benefits & Insurance Services, Inc.

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[About CBIZ](#) | [About Me](#) | [jgarcia@cbiz.com](mailto:jgarcia@cbiz.com)



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**Item 8.a**

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Executive Director/staff Updates

**BACKGROUND:**

The Executive Director and/or staff will provide a verbal report at the meeting.

**RECOMMENDATION:**

Information only

## Item 8.b

**TO:** Honorable Members of the Board of Directors  
**FROM:** Ernesto Rosales, Event Committee Chair  
**DATE:** June 1, 2017  
**SUBJECT:** Event Committee Report

## BACKGROUND:

The Chair of the Event Committee will provide a verbal report on the activities of the committee.

## RECOMMENDATION:

Information only

## Item 8.c

**TO:** Honorable Members of the Board of Directors  
**FROM:** Chandra Patel, Communications Committee Chair  
**DATE:** June 1, 2017  
**SUBJECT:** Communications Committee Report

## BACKGROUND:

The Chair of the Communications Committee will provide a verbal report on the activities of the committee.

## RECOMMENDATION:

Information only

## Item 8.d

**TO:** Honorable Members of the Board of Directors  
**FROM:** Jason Schneider, Finance Committee Chair  
**DATE:** June 1, 2017  
**SUBJECT:** Finance Committee Report

## BACKGROUND:

The Chair of the Finance Committee will provide a verbal report on the activities of the committee.

## RECOMMENDATION:

Information only



**Item 8.e**

**TO:** Honorable Members of the Board of Directors  
**FROM:** Kevin Kalman, General Manager/Executive Director  
**DATE:** June 1, 2017  
**SUBJECT:** Minutes of the First Tee of Coachella Valley Board of Directors

**BACKGROUND:**

The minutes of The First Tee of Coachella Valley Board of Directors regular meeting of May 8, 2017 are attached for your information.

**RECOMMENDATION:**

To receive and file.